



**To:** Core Planning Group

**From:** Derek Gallagher | DG

**Date:** May 26, 2016

**Comm. No:** 152235

**Subject:** Independent School District #879  
 Delano Secondary School Additions and Renovations  
 May 23, 2016 **FACS Classroom** User Group Meeting Minutes

**Attendees:**

Darcie Pemberton, Independent School District #879	darcie.pemberton@delanoschools.org
Steve Heil, Independent School District #879	steve.heil@delanoschools.org
Shane Baughman, Independent School District #879	shane.baughman@delanoschools.org
Matt Schoen, Independent School District #879	matt.schoen@delanoschools.org
Kaitlin Schalow, Wold Architects and Engineers	kschalow@woldae.com
Derek Gallagher, Wold Architects and Engineers	dgallagher@woldae.com

**Absentees:**

Bob Prell, ICS Consulting	bobp@ics-consult.com
Lynae Schoen, Wold Architects and Engineers	lschoen@woldae.com

*The Group met to discuss the preliminary User Group drawings. The drawings presented in the meeting are for diagrammatic purposes only, intended to facilitate discussion and visualize spatial adjacencies. The following is a brief summary of topics discussed.*

**Discussion Topics:**

- A. The location of the FACS Lab has changed since the last User Group meeting. The new location is directly to the West of the previous layout. The change allowed the STEM Labs to function as a single suite. The Core Planning Group determined that the exact location of STEM Labs was a decision that should be made at the User Group level.
- B. The new layout is similar in size and organization to the original with the same general features that were established previously:
  1. (6) cooking stations
  2. Food Storage Room
  3. General Storage Room/Laundry Room
  4. Lecture area with student workstation furniture and seating for thirty-two students
  5. Sewing Storage area along one wall of lecture space
  6. Teaching station with flexible furniture
  7. Teaching wall with markerboard and projector connections

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- 8. Project/Fabric storage area
- 9. Lockable tall storage cabinets
- 10. Drop-down power
- C. It was noted that the design will include any code-required accessibility or plumbing features.
- D. Ideally the walls between kitchen stations would be half-height to increase visibility.
- E. Open industrial shelving in the food storage area is ideal.
- F. The Child Development storage casework does not require doors.
- G. Sewing machine storage
  - 1. (27) storage compartments would be ideal
  - 2. It would be preferable to keep sewing machine storage compartments above floor level for ease of access.
  - 3. Project storage is acceptable at floor level
- H. 30"x60" work tables in the Lecture Area would be ideal.
- I. It was noted that some of the casework in the existing High School FACS Lab is in good condition and could potentially be reused. Wold will determine if it is cost-effective to reuse any existing casework.
- J. No further FACS User Group Meetings will be necessary as the group has accomplished its task of providing feedback on detailed room functions and layouts.

cc: Attendees  
Absentees  
Traci Lawman, ISD #879

KN/ISD\_879/152235/mins/5.23.16 FACS Classroom