



To: Attendees

From: Patrick Triggs | PT

Date: June 3, 2016

Comm. No: 152236

Subject: Independent School District #879 – Delano Public Schools
New Intermediate School User Group Meeting - Music
May 16, 2016 Meeting Minutes

Attendees:

Mike Dailey, Independent School District #879	mike.dailey@delanoschools.org
Sandy Meyerson, Independent School District #879	sandy.meyerson@delanoschools.org
Natalie Palmer, Independent School District #879	natalie.palmer@delanoschools.org
Becky Sanderson, Independent School District #879	becky.sanderson@delanoschools.org
Matt Schoen, Independent School District #879	matt.schoen@delanoschools.org
Barry Voight, Independent School District #879	barry.voight@delanoschools.org
Lynae Schoen, Wold Architects and Engineers	lschoen@woldae.com
Patrick Triggs, Wold Architects and Engineers	ptriggs@woldae.com

The Group met to discuss the developing User Group drawing. The drawings presented in the meeting are for diagrammatic purposes only, intended to facilitate discussion and visualize spatial adjacencies.

Discussion Topics:

- A. The Group reviewed the developing Music User Group drawing.
- B. The Group likes the storage room connecting to the ensemble room because students can be “ready to go” for practice sessions.
- C. The storage room should not open directly to the commons in order to preserve wall space in storage and limit sound transfer.
- D. The instrument lockers could be grouped like-with-like or intermixed. Two options should be developed to determine which is better.
- E. Doors into the music room should provide 6’-8” clear with a removable mullion or no mullion to accommodate moving a tympani and future piano.
- F. Windows should have sill heights matched to the rest of the building, which will allow storage furniture and to be placed beneath.
- G. Storage room might serve as an area of refuge. Any windows in this space should have good blinds.
- H. The main music room should have 3-zone lighting.

Wold Architects and Engineers
332 Minnesota Street, Suite W2000
Saint Paul, MN 55101
woldae.com | 651 227 7773

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- I. Office/ensemble doors should have a sidelight but retain wall space for markerboards and furniture.
- J. The Group decided percussion instruments can be kept in storage niche provided along with chairs and stands.
- K. Tall cabinets in the main music room should have the base excluded so that xylophones (34" long x 17" wide x 35" high) can be rolled into the cabinet for storage.
- L. The markerboard in the music room should incorporate sliding panels to maximize writing area, as long as this does not conflict with District technology standards.
- M. The flex lab be used for temporary riser setup as this room will be scheduled on an as-needed basis.
- N. Risers will not be stored in this building, as access to auditorium and black box spaces in the Secondary School can accommodate this need.
- O. The commons wall shared with the gym should function as a performance zone, and sound technology should include microphone and speaker connections. A speaker connection should be provided that allows the performers to have a monitor.
- P. Next Steps:
 - 1. Wold will revise the User Group drawing based on today's meeting.
 - 2. Furniture will be discussed at a future meeting (time and date to be determined) as part of FF&E.

cc: Traci Lawman, ISD #879
Bob Prell, ICS Consulting
Vaughn Dierks, Wold
Eric Linner, Wold

EK/ISD_879/152236/min/5.16.16 Music