



**To:** Attendees

**From:** Patrick Triggs | PT

**Date:** May 3, 2016

**Comm. No:** 152236

**Subject:** Independent School District #879 – Delano Public Schools  
New Intermediate School User Group Meeting – Gymnasium  
April 25, 2016 Meeting Minutes

**Attendees:**

Tim Lyngen, Independent School District #879	tim.lyngen@delanoschools.org
Seth Potter, Independent School District #879	seth.potter@delanoschools.org
Matt Schoen, Independent School District #879	matt.schoen@delanoschools.org
Barry Voight, Independent School District #879	barry.voight@delanoschools.org
Bob Prell, ICS Consulting	bobp@ics-consult.com
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Patrick Triggs, Wold Architects and Engineers	ptringgs@woldae.com

*The Group met to discuss the preliminary User Group drawing. The drawings presented in the meeting are for diagrammatic purposes only, intended to facilitate discussion and visualize spatial adjacencies.*

**Discussion Topics:**

- A. The Group reviewed the preliminary Gymnasium User Group drawing.
- B. A retractable basketball hoop should be provided at each end of the gym along with two wall-mounted, height-adjustable hoops on each long side of the gym. There should be a total of six hoops.
- C. Gym striping should be provided for several activities:
  1. A regulation basketball court. Basketball goals along the long sides of the gym should have free-throw and 3-point lines dashed in.
  2. Volleyball court with sockets for standards.
  3. Badminton courts with nets along the long axis of the gym. These lines should be excluded if they make the floor hard to read.
  4. The Pacer Test – 20' lines placed 15 meters apart. The boundaries of the basketball court might serve this purpose.
  5. Additional sports will be accommodated by taping the floor in an effort to keep the floor legible.
- D. Ceiling height in the gymnasium will be coordinated with requirements for competition sports.

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- E. The flooring type should be decided based on the intended use for the gym. VCT, rubber, and wood are all options. VCT is most cost-effective, rubber is multi-purpose and durable, and wood is best for competitions.
- F. Wall mats should be provided behind all basketball hoops and should be demountable for tumbling.
- G. The color scheme for the gym should be kept to orange, black, and gray to convey school pride.
- H. Two teaching stations should be provided. These should each be a markerboard and should be on opposite ends of one long wall of the gym. Projection can be accommodated via a caged projector (if volleyball clearance can be maintained) or a mobile cart. Mobile whiteboards could increase flexibility but might be damage-prone in a gym environment.
- I. The gym is not a gathering space. The Commons serves that purpose.
- J. The gym office should provide desk space for two full-time staff.
- K. DAPE is generally taught by general PE staff, and the location for this instruction must be determined. Options could include one half of the gym, the commons, or the flex lab.
- L. The gym will simultaneously serve two sections of 25-30 students.
- M. A curtain or motorized partition wall must be provided for dividing the gym into two teaching stations. Acoustic separation of the two spaces is very important. The partition should operate quickly enough to not require pre-planning to have it closed or open. Any solution should maintain clear floor space.
- N. The gym must have two sound amplification systems, one for each half. Sound system control should be in the storage room to keep the office private from outside groups using the space.
- O. There should be one large storage room with a cage to separate Phy Ed and Community equipment. The ceiling height must accommodate volleyball and badminton standards. The room should include cages and racks for equipment storage.
- P. An outdoor gym storage room adjacent to Receiving and an outdoor Phy Ed space is desirable.
- Q. It is desirable to have line-of-sight to water fountains from the gym.
- R. The hard surface play area should be able to serve as an outdoor Phy Ed teaching station. This should include a basketball court and four-square stations. Opportunities for using the exterior of the building as a target for practicing throwing should be explored.
- S. Next Steps:
  - 1. Wold will revise the User Group drawing based on today's meeting.
  - 2. Wold will provide gym striping plans with color suggestions for review by the User Group.
  - 3. Wold will research curtain and partition options and present this information to the User Group.
  - 4. The District will provide guidance on the gym's intended use, for physical education or Community/competitions, to help decide appropriate flooring material.
  - 5. A follow-up meeting will be scheduled at a time and date to be determined.

cc: Attendees  
Traci Lawman, ISD #879  
Vaughn Dierks, Wold  
Eric Linner, Wold