



332 Minnesota Street  
Suite W Two Thousand  
Saint Paul, MN 55101

tel 651 227 7773  
fax 651 223 5646  
mail@woldae.com

**To:** Attendees  
**From:** Patrick Triggs *PT*  
**Date:** January 29, 2016  
**Comm. No:** 152251  
**Subject:** Independent School District #879  
Campus Core Planning Group  
January 27, 2016 Meeting Minutes

**Attendees:**

Matt Shoen, Superintendent  
Julie Strobl, Administration Assistant- pool portion  
Britta Diem, TAC Staff  
Ryan Hayes, TAC Staff  
Dan Paulson, Social Studies/Coach  
Mike Lindquist, Activities Administrator  
Sean Roff, Physical Education Teacher  
Mitch Rue, Physical Education / Coach  
Joe Schleper, Staff  
Emilee Duske  
Phil Kern, Parent/ City Administrator  
Kristina Pupp, Parent  
Jon Krieg, Community Member  
Jay Bernick, Buses  
Mark Seguin, Community Pool  
Nate Brisley, Community Pool  
Bob Prell, ICS Consulting  
Eric Linner, Wold Architects and Engineers  
Derek Gallagher, Wold Architects and Engineers  
Patrick Triggs, Wold Architects and Engineers

matt.shoen@delanoschools.org  
julie.strobl@delanoschools.org  
britta.diem@delanoschools.org  
ryan.hayes@delanoschools.org  
dan.paulson@delanoschools.org  
mike.lindquist@delanoschools.org  
sean.roff@delanoschools.org  
mitch.rue@delanoschools.org  
joe.schleper@delanoschools.org  
emilee.duske@delanoschools.org  
pkern@delano.mn.us  
pupp@frontiernet.net  
krieg@juno.com  
jay@stahlkebus.com  
mseguin4@gmail.com  
nbrisley@me.com  
bobp@ics-consult.com  
elinner@woldae.com  
dgallagher@woldae.com  
ptriggs@woldae.com

*The Core Planning Group for the Campus met with representatives from Wold to discuss relationships of large components of the campus plan, including new and refurbished game fields and changes to traffic flow and parking.*

**Discussion Topics:**

- A. Wold reviewed the Core Planning Group process and member expectations, reiterating that the goal for this stage of design is to establish large scale relationships. Details of specific spaces will be defined later with User Groups.
- B. Wold reviewed the scope of the project as defined in the Referendum. The project includes: additional and refurbished fields, including a synthetic turf multipurpose field; additional tennis courts; new locker rooms at the ice arena; High School Improvements to include a diving well, expansion of the TAC, a PAC addition, and various interior remodeling; a New Intermediate School; and changes to parking and traffic flow.
- C. The Core Planning Group defined priorities that should be addressed during the development of the fields component of the site design:
  1. The re-graded field shown south of the existing baseball field in the Referendum diagram is not necessary. This money would be better spent developing a new baseball field with fences at the northwest corner of the campus and/or improving existing practice fields north of the proposed multipurpose field.
  2. If the existing baseball field is relocated as stated above, the existing field should be converted into two additional softball fields at the north end with outfields overlapping multi-purpose practice fields.



3. The property lines, especially between the District and the City, need to be verified. A survey is currently being conducted.
  4. A design should be considered in which fields in the northwest area of the Campus are moved south of any new building, rather than north. This proximity of new fields to existing fields is desirable.
  5. New fields should be designed to whatever extent possible to allow for future bubble enclosure.
- D. The Group identified priorities for traffic and parking:
1. Traffic at the existing Elementary School is currently the largest problem. Locating parent drop-off for the New Intermediate School directly across from this may exacerbate the problem.
  2. Buses currently operate in a one-tier system. Once they are on campus, they desire to stay on campus. The New Intermediate School bus loop should be configured such that buses are not required to return to the county road before drop-off at other campus sites.
  3. A design should be considered in which the New Intermediate School is relocated to the existing baseball field site. Tiger Drive could be rerouted to this location to a new exit on Elm Ave.
    - a. The District indicates that the referendum location for the Intermediate School is based on an agreement with the City about the use of donated land.
    - b. Per Phil Kern, The City most likely would not hold the District to this agreement if doing so would harm campus planning.
  4. The City identified residents' concern with students using private property to "cut across" to the school and suggested fences along the south side of the high school parking lot.
  5. Parking must be maximized as there is currently insufficient space and the forthcoming additions will only increase demand on-site.
- E. Other topics:
1. Greater clarity is needed between the Campus CPG and the Secondary School CPG with regards to the TAC and diving well.
- F. Next Steps:
1. Wold is waiting for soil borings and complete surveys and will bring this information to the next meeting to aid in continued development of the site plan.
  2. Core Planning Group members will continue to think about the real needs of the campus.
  3. The meeting scheduled for February 10, 2016 will be cancelled to allow time for information collection and site plan revision. The next meeting is scheduled for February 24, 2016.

cc: Dave Rey, AJA  
Vaughn Dierks, Wold

MF/ISD\_879/152251/min/01.27.16