



Delano Public School

2011-2012 Volunteer Registration

Delano Public Schools need your time and talent! Whether you have just a few hours a year or several a month, there is an opportunity to share your skills and interests.

Volunteers are invaluable to the success of our students and make a positive impact on our community. Last year volunteers contributed more than 7,000 hours in a variety of roles, such as classroom helpers, site based committee members and chaperones.

Delano Schools' risk management policy mandates that every year all volunteers **MUST be registered prior to** participating in any school related activity, including field trips. Registration includes:

- viewing the orientation video--which introduces policies that have been established for the safety of both students and volunteers
- completing registration form
- completing all questions and signing disclosure form
- returning to school's office

Volunteers must sign in and out in the school's office and wear a nametag at all times while volunteering.

We truly appreciate each and every contribution and thank you for offering your precious gift of time to our schools.

Volunteer Coordinators

Shelley Hutchins and Peg Max

763-972- 3365, Ext. 2333

Office hours Mon., Tues., & Wed., 10:00-3:00, Sept.--May

volcord@delano.k12.mn.us

Descriptions of each volunteer opportunity can be found on line at www.delano.k12.mn.us

Delano Public School Volunteer 2011-12 Registration Form

Last Name _____ First Name _____

E-mail Address/s _____

Phone #'s H(____) _____ W(____) _____ C(____) _____

I have viewed the volunteer orientation video and agree to abide by District 879 volunteer guidelines. (Must be viewed every year.)

Signature _____ Date _____

Days you are available: _____

Best Time to Be Contacted: _____

Student's Name	Grade	Teacher
_____	_____	_____

Student's Name	Grade	Teacher
_____	_____	_____

Student's Name	Grade	Teacher
_____	_____	_____

Student's Name	Grade	Teacher
_____	_____	_____

“ The reason Volunteers do not get paid is not because they are worthless, but because they are priceless.”

Please continue to the next page

Disclosure Form
(Answer all questions and sign)

The information that you provide on this volunteer application must be true, accurate, and complete in all respects. You will be disqualified from performing volunteer services if you provide any false or misleading information, or if you omit any material facts or information from this application. Any false, misleading, or incomplete information will constitute grounds for immediate dismissal from any volunteer position or any employment position (if you are later employed by the District in any capacity).

Are any criminal charges currently pending against you? **Yes or No**
If yes, please explain the nature of the charge(s) and the circumstances.

Have you ever been convicted of a criminal offense other than a minor traffic offense? **Yes or No**
If yes, fully explain the nature of all offenses and the circumstances.

Provide the date, city, county, and State where the conviction(s) occurred

Did any offense involve violence or the use of a weapon? **Yes or No**

Did any offense involve a minor? **Yes or No**

Did any offense involve any act of dishonesty such as theft? **Yes or No**

Did any offense involve the unlawful possession, sale, attempted sale, or use of a drug (including alcohol) or a controlled substance? **Yes or No**

Has any court ever issued an order limiting your right to have contact with any child(ren) or minor(s), or your right to be near, around, or within a specific distance of any child(ren) or minor(s)? **Yes or No** If yes, fully explain the nature of the order and the circumstances.

Provide the date, city, county, and State where the order was issued.
Is the order still in effect? **Yes or No**

If the order is still in effect, does it impact your ability to perform volunteer services in a school or at a school sponsored event? **Yes or No**

Pursuant to Minnesota Statutes section 123B.03, subd. 1(c), as amended, the School District may require that you undergo a criminal background check at your own expense before serving as a volunteer. If the District elects to require you to undergo a background check, before entering onto District property to serve as a volunteer you will be required to provide an executed criminal history consent form and a money order, check, or other negotiable instrument payable to the District in an amount equal to the actual cost to the Bureau of Criminal Apprehension and the District of conducting the criminal history background check. At any time, the District may prohibit you from serving as a volunteer based on the results of a criminal background check. You will automatically be barred from performing volunteer services for any conviction that is substantially related to the volunteer services you would be performing.

Signature _____ Date _____

Check the volunteer opportunities in
which you are interested and return

Elementary School Opportunities

Arts Adventure _____
Book Fair _____
Choir Concert/Ice Cream Social _____
Classroom Helper _____
Teacher/s
name _____
Curriculum Office Volunteer _____
Delano Health Care Center Liaison _____
DI Team Manager _____
Elementary Art Show _____
Elementary Office Helper _____
Site Based Team _____
Field Trips _____
Talent Development Assistants _____
Hearing & Vision Screening _____
Learning Center _____
Math Lab _____
Media Center Helper _____
Project Judge _____
Publishing Center _____
Science Fair _____
"V.O.C." Volunteer On Call _____
PIE Volunteer Opportunities
Box Tops for Education _____
Butterbraids/Holiday Delights/Puffins _____
Dairy Queen Night _____
Family Fun Nights _____
Memory Book _____
Miscellaneous Family Event _____
Teacher/Staff Appreciation
Nov. _____ May _____
Tiger Fun Fair

Middle School Opportunities

After School Snack Program _____
Art Adventures _____
Book Fair _____
Box Tops for Education _____
Cafeteria Friendly Presence
Chaperoning Activities _____
Classroom Helpers _____
Cookie Dough Fundraiser _____
Curriculum Office Volunteer _____
Decorate MS Office _____
D.M.S.P.I.E. _____
DI Team Manager _____
Drama Assistant _____
Exploratory Day _____
FACS Helper _____
Hearing & Vision Screening _____
Lunch Server _____
M.S. Year Book _____
MS Site Based Committee _____
Talent Development Assistant _____
Teacher/Staff Appreciation _____
M.S. Office Helper _____
Project Judge _____
Student Council Helper _____
Use me as a resource _____

e.g. Profession, hobbies, travel,
languages)
"V.O.C." Volunteer ON Call _____

High School Opportunities

After School Snack Program _____
Bulletin Board _____
Cafeteria Friendly Presence _____
Career Center _____
Curriculum Office Volunteer _____
DI Team Manager _____
DHS PIE _____
Drama Assistant _____
Friendly Presence _____
Hearing & Vision Screening (Gr. 10) _____
HS Site Based Team _____
Lunch Server _____
Media Center Helper _____
Motivational Speaker _____
Prom Grand March Helper _____
Red Cross Blood Drive _____
Talent Development Assistant _____
Tutoring _____
Use me as a
resource _____
(eg. profession, hobbies, travel,
languages)
V.O.C." Volunteer ON Call _____

Elementary School Volunteer Opportunities

Art Adventure

Time of Year-Sept/Oct

Time Commitment-8-12 Hours

A three-hour training program at the Minneapolis Institute of Arts provides volunteers with insights and information to share with students about art. Volunteers will later present the art in K-6 classrooms. No art experience is necessary, only the desire to expand the world of art appreciation for students!

Contact – Carolyn Milano- 952-955-3655

Book Fair

Time of Year-November & February

Time Commitment-2 Hours

This fundraising event for the library and the elementary school is held during parent-teacher conference time in the Fall and Spring. Volunteers work in two-hour blocks and are responsible for helping with book sales.

Contact – Jennah Verhey-763-972-3365, ext. 2150

Campbell Soup Labels

Elementary school Partners In Education (P.I.E.) has discontinued this program. Labels may be dropped off at the elementary school office.

Choir Concerts & Ice Cream Socials

Time of Year-Varies

Time Commitment-1 Hour Each Time

Volunteers are needed to order and serve the ice cream for 1st, 2nd, 3rd and 4th grade choir concerts.

Contact – Julie Larson 763-972-4130

Classroom Helper

Time of Year-Ongoing

Time Commitment-Varies

These volunteers assist the classroom teachers as needed. This may involve working with small groups, tutoring, helping with an activity, assisting with classroom parties, etc. Take home work may also be available. Please specify which teacher(s) you are interested in helping.

Contact - Classroom Teachers

Curriculum Office Volunteer

Time of Year-September-May

Time Commitment-1-3 Hours per week

The curriculum office needs volunteers to help with general office work. Experience is not necessary.

Contact – Joe Vieau 763-972-3365, ext. 3019

Delano Healthcare Center Liaison

Time Commitment- 1-2 Hours per month

A volunteer is needed to go to all three schools' staff lounges and pick up projects for the Delano Healthcare Center. The projects are delivered to the center and completed projects are picked up and delivered back to the schools. **Contact- Needed**

Destination ImagiNation Team Managers

Time of Year-October-March Time Commitment-1-3 Hours per week

Energetic adults are needed to guide students as they solve an open-ended, creative problem supplied by Destination ImagiNation Inc. Teams can be coached by one person or by a couple of volunteers. Training is provided and on-going assistance is available.

Contact- Carley Boll, 763-972-3365, ext. 2137 Email- delanodi@delano.k12.mn.us

Elementary Office Helper

Time of Year-Sept-May May Time Commitment- 1-2 Hours per week

Volunteers to help in Elementary School office. Mid-day would be preferred.

Contact-Cindy Selchow -763-972-3365, ext. 2121

Elementary Site Team Committee

Time of the Year-Ongoing Time Commitment-2 or 3 Years

Two parents are needed to be on the Elementary Site Team Committee. They will help provide the parent input on issues such as budget, curriculum, scheduling, policy, and programming. This committee meets on the 2nd and 4th Mondays of each month (with some exceptions) at 7:00 a.m. and 3:10 p.m., respectively.

Contact –Darren Schuler-763-972-3365, ext. 2122

Field Trips

Parents interested in chaperoning students on various field trips. **You must be registered as a volunteer before going on any field trip.**

Contact-Classroom teacher

Talent Development Assistants

Time of Year-Ongoing Time Commitment-1-3 Hours per week

These volunteers will assist the Talent Development Coordinator in working on special projects with classrooms, small groups or individual students.

Contact - Gwen Briesemeister-763-972-3365, ext.3031

Hearing and Vision Screening

Time of Year-Late Sept./Early Oct. Time Commitment-Half day

Ten volunteers will be needed for morning and ten volunteers for afternoon for two school days to assist the school nurse with hearing and vision screening.

Contact – Mary Zelko, ES Nurse -763-972-3365, ext. 2126

KEMPS “Give ‘Em Five” Program

Time of Year-Ongoing Time Commitment-3-4 Hours Volunteers are needed to collect, count, and send in KEMPS “Give ‘Em Five” plastic milk caps and proof of purchase symbols. This is an activity that can be done at home.

Contact – Darren Schuler-763-972-3365, ext. 2122

DES--PIE –Delano Elementary School Partners in Education

What is PIE? It is a volunteer group of parents and staff members. Our goal is to enhance our students' experiences at Delano Elementary and to provide family activities for our community. Please contact Angie Green at adryan25@gmail.com or Kristin Ely-Bleumke at bluemke@gmail.com with any questions. For more information regarding DES-PIE, please visit our website at www.delano.k12.mn.us, click on Elementary School, then on PIE to view additional details regarding volunteering, and fundraising.

Elementary School P.I.E. Volunteer Opportunities

Box Tops for Education

Time of Year – submitted in the Fall or Spring Time Commitment -3-4 hours

One volunteer per grade level is needed to collect and count General Mills "Box Tops for Education." These volunteers will turn the box tops into the Coordinator, who sends them into General Mills. This is an activity that can be done at home.

Campbell's Soup Label Coordinator

Time of year—Ongoing Time Commitment 3-4 hours (at home)

Collect labels then clip, count and ship them to Campbell's Soup. Collaborate with PE team or Art Committee to determine our school's needs. Log on the www.labelsfor education.com to order and ship products.

Dairy Queen Night

Time of Year – October through May Time Commitment - 1 hour per time

Volunteers pickup classroom artwork, display it at the Delano Dairy Queen and take it down. These DQ nights are usually Wednesday nights twice a month. Volunteers can specify one night, one month, or however often they wish to help out.

Fall Fundraiser/Butterbraids

Time of Year –Fall Time Commitment - 2-3 hrs.

Volunteers are needed to assist the coordinator with calculating the orders and with distribution.

February Family Fun Night

Time of Year – a Saturday night in the winter Time Commitment – varies

Volunteers are needed to help in the concessions and at various stations. These events are held at the Tiger Activity Center.

Football Concessions

Time of year—Early Fall Time Commitment 1-4 hours

Work the concession stand at a Delano High School football game. A portion of the proceeds goes back to DES-PIE.

Memory Book

Time of Year-Ongoing

Time commitment-Varies

Volunteers help gather photos, organize information for our school's photo memory book.

Contact-Melanie Elstad - 763-972-6427 or Melissa Larson -972-8016

Sock Hop

Time of year—A Friday night in the Fall

Time Commitment—varies

Volunteers are needed to help with games, concessions, etc. This event takes place in the Elementary School gym.

Tiger Fun Fair

Time of year- April

Time commitment-Varies

Volunteers are needed to help plan and implement the carnival, gather donations and prizes, help with concessions and games. This is held at the Tiger Activity Center. **You MUST be registered as a volunteer two weeks prior to this event.**

Teacher/Staff Appreciation Dinner/Holiday Cookie Exchange

Time of Year – November, May, December

Time Commitment-1-2 hrs

Two or three volunteers are needed to organize this fun event, and many other volunteers are needed to donate food or money to buy food.

Volunteer on Call

Time of Year – varies

Time Commitment - varies

Can't decide which of the above you would like to do? Consider being a volunteer that a PIE member can call when we are "in-a-bind" for any of the above.

Middle School Volunteer Opportunities

After School Snack Program

Time of year-Sept.-May Time Commitment- 40 minutes/day

Volunteers are needed to help run the after school healthy snack program from 2:45-3:20 each day. Volunteers can pick one day per week to volunteer. This is a very fun opportunity!

Contact -Volunteer Coordinators-763-972-3365, ext. 2333

Arts Adventure

Time of Year-March/April Time Commitment-8-12

Hours A three-hour training program at the Minneapolis Institute of Arts provides volunteers with insights and information to share with students about art. Volunteers will later present the art in various classrooms. No art experience is necessary, only the desire to expand the world of art appreciation for students. **Contact – Carolyn Milano—952-955-3655**

Book Fair

Time of Year-November and March Time Commitment-2 Hours

This fundraising event is held during parent-teacher conference time in the fall and spring. Volunteers work for two-hour blocks and are responsible for helping with book sales. **Contact – Gwen Egly- ext. 2150**

Box Tops for Education

Time of Year-September-March Time Commitment-3-4 Hours

A volunteer is needed to organize and mail them to General Mills “Box Tops for Education”. **Everyone can do their part saving box tops year round!** You may drop them off anytime in the middle school office. **Contact – Jessica Nelson 972-3365, Ext. 3056**

Cafeteria Friendly Presence

Time of Year-Ongoing Time Commitment-10:50-1:00

Volunteers are needed one day a week to help monitor cafeteria during lunch.

Contact- Renee Klinkner 763-972.3365. Ext. 2330

Campbell Soup Labels

Time of Year-October-March Time Commitment-1 Hour/month

A volunteer is needed to organize and mail the labels to Campbell's. **Everyone can do their part saving Campbell Soup Labels year round!** You may drop them off anytime in the middle school office.

Contact - Jessica Nelson 972-3365, Ext. 3056

Chaperoning Activities

Time of Year-Varies Time Commitment-Varies

Volunteers are needed to chaperone field trips, dances and parties. **Contact -** Teachers, Student Council Advisor, and Volunteer Coordinator

Cookie Dough Fund Raiser

Time of Year – Sept. Nov. Time Commitment – will vary Volunteers are needed to help facilitate this fundraiser, to help keep fund raising records, to call and set up volunteers for delivery and to help at delivery. There are many jobs to choose from in this area. **Contact –MS PIE**

Curriculum Office Volunteer

Time of Year-September-May Time Commitment-Varies

The curriculum office needs volunteers to help with general office work. No experience necessary. **Contact** – Joe Vieau 763-972-3365 ext. 3019

Decorate Middle School Office

Time of Year-Ongoing Time Commitment-1 Hr each season Volunteers are needed to decorate the middle school office seasonally. Decorations will be provided. **Contact** - MS Office Staff-763-972-3365, ext. 2331

Delano Middle School Partners In Education (D.M.S. P.I.E.)

Time of Year-September- April Time Commitment-1-2 Hours/Month

D.M.S. P.I.E. usually meet the third Tuesday of each month at 6:30 p.m. in the middle school faculty lounge. (there is no meeting in Dec.) This group will organize special events and projects throughout the school year that benefit the students, staff, and school. All people who would like to make a positive impact are encouraged to attend!

Contact –

Destination ImagiNation (DI team manager)

Time of Year-September-May Time Commitment-1-3 Hours/week Energetic adults are needed to guide students as they solve an open-ended, creative problem supplied by Destination ImagiNation Inc. Teams can be coached by one person or by a couple of volunteers. Training is provided and on-going assistance is available.

Contact –Carley Boll-763-972-3365, ext 2137 email- delanodi@delano.k12.mn.us

Drama Assistant

Time of Year- Fall and Spring Time Commitment-Varies Volunteers needed backstage for Elementary and Middle School plays

Contact-Barb Roy- 763-972-3365 ext. 3038

Exploratory Day & Picnic

Time of Year-Spring Time Commitment-2-3 Hours This is an opportunity for you to help with exploratory groups as a chaperone, driver, biker, or helper. Volunteers are also needed to help set up and serve for this picnic

. **Contact** - Volunteer Coordinators-763-972-3365, ext. 2333

Family and Consumer Science Helper (FACS)

Time of Year-Ongoing Time Commitment-Varies Volunteers are needed to help teach basic sewing machine threading for a couple days each quarter. Also the FACS department has various opportunities such as grocery shopping, sewing machine cleaning, and taking inventory of cooking equipment.

Contact - Carol Johnson-763-972-3365, ext. 3402

Hearing & Vision Screening

Time of Year-Late Sept./Early Oct. Time Commitment-Half day

Eight volunteers will be needed to assist the school nurse with hearing and vision screening for three mornings in the fall.

Contact – Joy Bolea, RN, School Nurse 763-972-3365, ext. 2334

Lunch Server

Time of Year-Ongoing Time Commitment-Varies

Volunteers are needed to help serve lunch a few times per month from 10:50-1:00 in the MS/HS cafeteria. Days are flexible and lunch is provided

Contact -Kris Larson-763-972-3365, ext. 2085

MS Year Book

Time of Year-Ongoing Time Commitment-Varies

One volunteer per grade level is needed to take pictures of events in school. Please specify which grade level when you sign up.

Contact-Jessica Nelson 972- 3365, Ext. 3056

MS Site Based Committee

Time of Year-Ongoing Time Commitment-1X Month/7 a.m.

Four parents are needed to be on the site based committee. They will provide parent input on such issues as budget, curriculum, scheduling, policy, and programming. This committee meets the third Wednesday of every month at 7 a.m.

Contact -Renee Klinkner-763-972-3365, ext. 2330

MS Teacher/Staff Appreciation Time of Year-Nov./Early May Time Commitment-Varies

Volunteers are needed to help plan these fun events. Additional volunteers are needed to donate food or money to help pay for food.

Contact -needed

Project Judge

Time of Year-October-May Time Commitment- 1-3

Volunteers are needed at various times throughout the year to judge student projects. Judges need not be experts in the field, but rather possess a willingness to provide positive feedback to evaluate student projects.

Contact-Gwen Briesemeister-763-972-3365, ext. 3031

Student Council

Time of year-Varies Time Commitment-Varies

Middle School Student Council hosts a variety of events for students during the school year. We also organize and participate in a variety of service projects. Parents are needed in a variety of capacities.

Contact- Melody Soderberg-763-972-3365, ext. 3502

Talent Development Assistant

Time of Year-Ongoing Time Commitment-Varies

These volunteers will assist the Talent Development Coordinator in working on special projects with classrooms, small groups or individual students.

Contact -Gwen Briesemeister-763-972-3365, ext. 3031

Target's "Take Charge of Education"

Time of Year-Ongoing Time Commitment-5 Minutes!

You can participate in this fundraising program by submitting a completed Target Guest Card application available at any Target store. On your application, designate Delano Middle School to receive donations. You can mail the application to Target or drop it off at any Target store. If you already have a Target Guest Card you can also participate in this program by calling 1-800-316-6142 to designate Delano Middle School to receive donations.

High School Volunteer Opportunities

After School Snack Program

Time of Year-Ongoing Time Commitment-30-45 minutes per week

Volunteers are needed to help run the after school healthy snack program from 2:45-3:20 each day. Volunteers can pick one day per week per quarter to volunteer. This is a fun, easy opportunity!

Contact - Volunteer Coordinators-763-972-3365, ext. 2333

Bulletin Board -"Tiger Pride"

Time of Year-Ongoing Time Commitment-Flexible

Volunteers are needed to help create, update and maintain a bulletin board to celebrate the attributes of our students and staff. This will include success in academics, extracurricular activities, citizenship, community service, creativity, hobbies, interests, etc.

Contact – Volunteer Coordinators-763-972-3365, ext. 2333

Cafeteria Friendly Presence

Time of Year – Ongoing Time Commitment-1.5 hours/week

This is an opportunity to meet the students and assist staff with supervision during the high school lunch periods. Volunteers will only report, not enforce!

Contact – Joe Vieau – 763-972-3365, ext. 3019

Friendly Presence

Time of Year-Ongoing

Time Commitment-Varies

This is an opportunity to meet the students and assist with supervision in the high school and middle school complex throughout the school day. Areas of supervision include hallways, lunchroom, and parking lot. Volunteers will only report, not enforce! Approximately one hour per day, flexible.

Contact – Matthew Schoen-763-972-3365, ext.2220

Hearing/Vision Screening

Time of Year-Fall

Time Commitment-1-2 days

Six volunteers will be needed per day for two days to assist the school nurse with vision/hearing screening. **Contact-** Terresa Huselid, RN- 763-972-3365, ext. 2128

High School Site Based Team

Time of Year-Ongoing

Time Commitment-1-2 Hours per month

One parent is needed to be on the site-based team. They will provide parent input on such issues as budget, curriculum, scheduling, policy and programming. This committee meets the second Tuesday of each month at 7:15 a.m. **Contact** – Matthew Schoen-763-972-3365, ext. 2220

KEMPS “Give ‘Em Five” and Land O’Lakes “Lid” Program

Time of Year-Year Round

Everyone can do their part saving milk caps year round! You may drop them off anytime in the middle school office

Lunch Server

Time of Year-Ongoing

Time Commitment-Varies

Volunteers are needed to help serve lunch a few days a month from 10:45-1:00 in the MS/HS cafeteria. Days are flexible and lunch is provided. **Contact** - Kris Larson-763-972-3365, ext. 2085

Media Center Helper

Time of Year-Ongoing

Time Commitment-2-4 Hours per week

Volunteers are needed to supervise in the media center from 3:30-4:30 to allow extended hours for student use. **Contact** – Monica Kunkel, 763-972-3365, ext. 2043

Motivational Speaker

Time of Year-Ongoing

Time Commitment-1 Hour or less

Volunteers are needed who would be willing to do short motivational speeches for High School awards and honor ceremonies.

Contact – Matthew Schoen-763-972-3365, ext. 2220

Prom Grand March Helper

Time of Year-April 30, 2011

Time Commitment-2 Hours 4-6:00PM

Four volunteers are needed to take admission money the evening of the Prom Grand March.

Contact – Volunteer Coordinators-763-972-3365, ext. 2333

Talent Development Assistant

Time of Year-Ongoing

Time Commitment-Varies

These volunteers will assist the Talent Development Coordinator in working on special projects with classrooms, small groups or individual students.

Contact - Gwen Briesemeister-763-972-3365, ext. 3031

Target's "Take Charge of Education"

Time of Year-Ongoing

Time Commitment-5 Minutes!

You can participate in this fundraising program by submitting a completed Target Guest Card application available at any Target store or the high school office. On your application, designate Delano High School to receive donations throughout the program. You can mail the application to Target or drop it off at any Target store. If you already have a Target Guest Card you can also participate in this program by calling 1-800-316-6142 to designate Delano High School to receive donations.

Tutoring

Time of Year-Ongoing

Time Commitment-Varies (as much or little time as you have)

Tutors are needed in a variety of areas. The only prerequisite you need is a willingness to work with students who desire academic assistance. You can make a difference!!

Contact- Needed

