



To: Core Planning Group

From: Kaitlin Schalow | KS

Date: May 4, 2016

Comm. No: 152235

Subject: Independent School District #879
Delano Secondary School Additions and Renovations
April 27, 2016 **Special Education** User Group Meeting Minutes

Attendees:

Claire Austin, Delano Public Schools	claire.austin@delanoschools.org
Teri Kuperus, Delano Public Schools	teri.kuperus@delanoschools.org
Elle Crusoe, Delano Public Schools	elle.crusoe@delanoschools.org
Julie Semeizer, Delano Public Schools	julie.semeizer@delanoschools.org
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Lynae Schoen, Wold Architects and Engineers	lschoen@woldae.com
Kaitlin Schalow, Wold Architects and Engineers	kschalow@woldae.com

The Group met to discuss the preliminary User Group drawing. The drawings presented in the meeting are for diagrammatic purposes only, intended to facilitate discussion and visualize spatial adjacencies. The following is a brief summary of topics discussed.

Discussion Topics:

A. Staff/Students:

1. LD Classrooms.
 - a. Four to five staff.
2. EBD Classrooms:
 - a. Two staff.
 - b. 30 students.
3. DCD Classrooms:
 - a. Two to three staff.

B. Classroom Locations:

1. There should be an EBD Classroom at each side of the building.
2. There should be a small Resource space on each side of the building.
3. There needs to be five total LD spaces.
 - a. Space needs to accommodate 12-15 Avg students.
4. DCD Suite to be located next to the current Sensory Room.



- C. DCD Classrooms:
 - 1. Moderate/Severe: Suite Area.
 - 2. Second Classroom: Similar Set-up to LD.
- D. Resource Spaces:
 - 1. There needs to be surveillance from the Classrooms to the Resource Space.
 - 2. It would be ideal to have a testing room. On average there would be five students taking a test at one time.
 - a. This function could occur in the Resource Area.
- E. There should be a new Quiet Room in the EBD space at the High School side.
- F. High Functioning DCD to be located next to EBD at Middle School side.
- G. LD Classroom Needs:
 - 1. Teacher's Desk and Chair.
 - 2. Tables and Chairs for 12.
 - 3. Teaching wall.
 - 4. There was concern from the Group over the size of the LD Classrooms as currently drawn for the High School side. Rooms are currently $\frac{3}{4}$ the size of a typical classroom. Rooms to remain as currently drawn.
- H. DCD Suite Needs:
 - 1. Toilet Changing Room.
 - 2. Quiet Room.
 - 3. Sensory Room.
 - 4. Storage/Para Lockers/Comp.
 - 5. Two separate classrooms connected by doors.
 - 6. Kitchen Area.
 - 7. Sensory Room:
 - a. Needs to be within the suite.
 - b. Swing.
 - c. Exercise mats.
 - 8. Sensory Room and Apartment to stay as it currently is. DCD Suite to be added to the new area.

cc: Attendees

MH/CI_St.Paul/152166/mins/4.27.16